

ADMINISTRATIVE PROCEDURE

Facilities # 3-05

Tobacco and Vaping



The use of tobacco products and all forms of vaping by students, staff, parents/guardians, groups using the school facilities, contractors and visitors is prohibited on all school division property, to include:

- Buildings and grounds including the entrance area to the schools, garages and administration offices.
- Land adjacent to the buildings (e.g. car parks, garden areas, walkways, playgrounds, playing fields etc.).
- Division vehicles (e.g. school busses, trucks and machinery).
- Private vehicles when used for carrying students to school events. **Please note: this is a statutory requirement.** Schools also have a **duty** to reinforce the smoking legislation for any vehicle used for pupil transport.

This procedure also applies when students are taken off site on school excursions/visits/trips. Staff and accompanying helpers are not permitted to use tobacco or vaping products when looking after students.

Definition of Prohibited Products includes:

- Any products containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means. Common types of tobacco products include, but are not limited to, cigarettes, cigars, cigarillos, chew, and snuff.
- Electronic Vaporizer Devices – all forms are prohibited, including nicotine free devices.

There are no designated smoking areas provided within the division buildings or grounds.

'No smoking' signage shall be posted in all entrances to Board premises.

An exception to this procedure shall be made for the traditional use of tobacco that forms part of Aboriginal culture and spirituality, when used for such purposes and arrangements have been arranged with the School Principal, in consultation with the Superintendent.

<i>Date of Approval:</i>	<i>Date of Amendments</i>	
<i>August 2019</i>		<i>Page 1 of 2</i>

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Students in violation of these rules are subject to immediate confiscation of such items and will face appropriate disciplinary consequences, as per Administrative Procedure 8-18 Bottom Lines/Serious Incidents

Staff in violation of these rules will face appropriate disciplinary consequences, up to and including termination of employment.

Members of the public in violation of these rules will be asked to leave the premises and face being banned from re-entering for a set period of time.

Cross Reference:
Administrative Procedure [#8-18 Bottom Lines](#)

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