



Mountain View School Division recognizes the harmful health effects of smoking and vaping on both users of these products and those impacted by secondhand smoke or vapour. The Division is committed to taking an approach to substance abuse through education and intervention, recognizing that smoking and vaping can develop into a harmful addiction.

A. REGULATIONS AND PROCEDURE

1. All Division property, buildings, parking lots, playgrounds and vehicles owned or leased are subject to this procedure.
2. No smoking/vaping signs (and/or smoke/vape free signs) shall be posted and made visible in appropriate areas. Utilization of other forms of information to promote a smoke/vape free lifestyle is encouraged (posters, social media, announcements).

B. ENFORCEMENT

1. Employees

Employees are to abide by the Smoke and Vapour Free Schools procedure. Non-adherence to this procedure may lead to disciplinary consequences as outlined in procedure EC10 Code of Conduct for Employees.

2. Students

School principals are responsible for ensuring the implementation of the Smoke and Vapour Free procedure in their schools. In addition to the regular school day, the Smoke and Vapour Free procedure applies to all activities and events organized or sponsored by schools and/or the Division.

Within a school year, a first student offence of the procedure will result in documented parent/guardian contact with advice on what resources the student and family may access on the harmful effects of smoking/vaping. The second offence will result in a one day in-school suspension with a required education component and the school will offer resources on strategies to deal with addiction as related to smoking/vaping. The third offence will lead to a one day out-of-school suspension and an intake meeting with the student and parents/guardians. Further offences can result in disciplinary consequences and a referral to Senior Administration.

Principals, in collaboration with staff, shall ensure educational programming on a smoke/vape free lifestyle is made available to students. This is to be achieved through the prescribed curriculum and supplemented by information and resource personnel representing various agencies (i.e., Canadian Cancer Society, Lung Association).

Cross Reference:	MVSD Board Policy #11 – Safe and Respectful Schools ; MVSD Procedures: CS20 Student Code of Conduct ; EC10 Code of Conduct for Employees ; HC10 Community Use of Schools		
Board Informed: Mar. 8, 2021	Procedure Review Date:	Procedure Revision Date: Mar. 8, 2021 March 2009	Page 1 of 2



3. Community Use Groups

Community groups using Division facilities are expected to enforce the procedure and advise its members of the smoke/vapour free requirement.

Division employees such as supervisors, school staff or custodians having knowledge of offences of the procedure by community groups are required to report the infraction to the school principal. The principal shall notify the Secretary-Treasurer.

Cross Reference:	MVSD Board Policy #11 – Safe and Respectful Schools ; MVSD Procedures: CS20 Student Code of Conduct ; EC10 Code of Conduct for Employees ; HC10 Community Use of Schools		
Board Informed: Mar. 8, 2021	Procedure Review Date:	Procedure Revision Date: Mar. 8, 2021 March 2009	Page 2 of 2