



SMOKING POLICY

Policy Type:	Management	Initially Approved:	October 26, 2015
Policy Sponsor:	VP Student Affairs & Campus Life	Last Revised:	
Administrative Responsibility:	Wellness Services Security Services Human Resources Diversity & Human Rights Services	Review Scheduled:	April 2018
Approver	Board of Governors		

Policy Summary: This Policy directs where individuals can smoke and/or use Tobacco and Smoking Related Products (including e-cigarettes) in and around the University campus.

1. OVERVIEW

Mount Royal University is committed to providing a safe and healthy work, learning and living environment for employees, students, contractors and visitors.

2. PURPOSE

The purpose of this policy is:

- a) to limit employee, student, contractor and visitor exposure to Smoke and Tobacco and Smoking Related Products that may impair air quality;
- b) to promote a smoke-free environment; and
- c) to ensure that the University is in compliance with the City of Calgary Smoking Bylaw and Alberta Tobacco Reduction Act.

3. SCOPE

This Policy applies to individuals who work, study at, or visit the University campus or who drive, or are passengers in, any University Vehicle or any University Aircraft.

4. POLICY STATEMENT

4.1. General

- 4.1.1. Smoking and the use of Tobacco and Smoking Related Products is prohibited in Indoor Areas and in University Vehicles and University Aircraft.
- 4.1.2. Unless an individual is in a Designated Smoking Area, Smoking and the use of Tobacco and Smoking Related Products is prohibited in outdoor areas that are located within 10 metres of Indoor Areas including, but not limited to, any:
 - a) entrance;
 - b) exit;
 - c) window; and
 - d) building air intake.
- 4.1.3. Smoking and the use of Tobacco and Smoking Related Products is prohibited within 10 metres of flammable or combustible storage areas.
- 4.1.4. Smoking and the use of Tobacco and Smoking Related Products is prohibited within 30 metres of fuel tanks on University owned or leased property including the University's aviation hangar. .

4.2. Tobacco Product Sales

- 4.2.1. Alberta provincial legislation dictates that Tobacco and Smoking Related Products are not permitted to be sold on any University campus located in the Province of Alberta.
- 4.2.2. Alberta provincial legislation dictates that Tobacco and Smoking Related Products are not permitted to be advertised on any University campus located in the Province of Alberta.

4.3. Designated Smoking Area

- 4.3.1. The University may identify outdoor Designated Smoking Areas on the University campus.

4.4. Violations Of This Policy

- 4.4.1. Individuals who do not comply with this Policy may be subject to penalties and/or discipline under University policies or procedures, applicable collective agreements, the City of Calgary Bylaws and the Alberta Tobacco Reduction Act.

4.5. Special Circumstances

4.5.1. Smoking and the use of Tobacco and Smoking Related Products for religious, cultural or other grounds protected by the Alberta Human Rights Act may be accommodated under the University's policies.

4.5.2. Smoking and the Use of Tobacco and Smoking Related Products in other special situations may be permitted with the prior written approval of the University's Vice-President, Student Affairs and Campus Life.

5. **DEFINITIONS**

- (1) **Designated Smoking Area:** outdoor area identified by the University preferably but not necessarily ten metres from any entrance, exit, window, or building intake.
- (2) **Indoor Areas:** means enclosed spaces owned or leased by the University including but not limited to buildings and covered parking.
- (3) **Smoke or Smoking:** means to carry or possess a lit cigarette, cigar, pipe, electronic cigarette, personal vaporizer or electronic nicotine delivery system or to use a Tobacco and Smoking Related Product in any manner, or the smoking of any other substance.
- (4) **Tobacco and Smoking Related Products:** includes all:
 - a) tobacco-containing or tobacco-derived products including but not limited to: cigarettes, cigars, cigarillos, pipes and hookah products; oral tobacco and nasal tobacco, but excluding nicotine gum and transdermal nicotine patches;
 - b) electronic cigarettes, personal vaporizers and electronic nicotine delivery systems; and
 - c) products that, when used, mimic or simulate smoking.
- (5) **University:** means Mount Royal University.
- (6) **University Aircraft:** means any aircraft rented, owned or leased by the University.
- (7) **University Vehicles:** means any vehicle rented, owned or leased by the University or by a University employee for use in the course of their employment.

6. RELATED LINKS

- **Related Policies**
 - Human Rights Policy
 - Health and Safety Policy Statement and Guiding Principles

- **References**
 - Tobacco and Smoking Reduction Act
 - Alberta Human Rights Act
 - City of Calgary Smoking Bylaw
 - Occupational Health and Safety Act


7. REVISION HISTORY

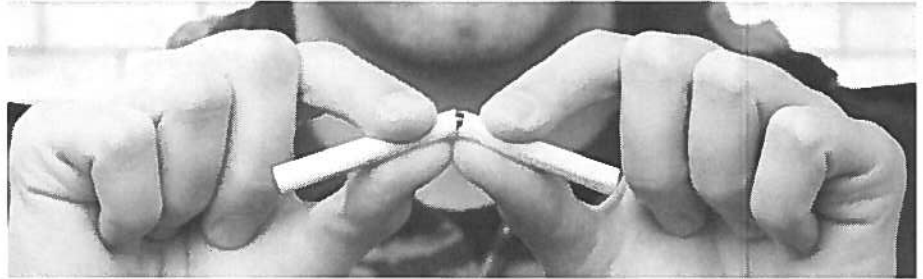
Date (mm,dd,yyyy)	Description of Change	Sections	Author (Position Title)	Approver (Position Title)

Tobacco Free at MRU

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 [Wellness Services](#)



Welcome

This is your source for helpful information on smoking — and how to stop.

- Useful tips on how to quit.
- Information on how the resources at Health Services located in Wellness Services can help you quit.
- Links to other helpful websites.

Tobacco Reduction works to raise awareness in the university community about the abuse of tobacco. Our professionals in Health Services can support you with practical suggestions on effective, alternative approaches to quitting smoking and provide encouragement along the way.

See Also:

- ▶ [Wellness Community](#)
- ▶ [Health Services](#)
- ▶ [Student Counselling](#)
- ▶ [Diversity & Human Rights](#)
- ▶ [Employee Wellness](#)
- ▶ [Wellness Resource Guide](#)

