



Category:	Health and Safety
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Policy Sponsor:	Executive Director, Human Services
Policy Administrator:	Occupational Health and Safety Team Lead

Smoking Policy

Purpose

The purpose of this policy is to communicate and outline Lethbridge College's expectations regarding smoking and or the use of tobacco products on Lethbridge College property (owned or leased).

Scope / Limits

This policy applies to Lethbridge College employees, students, contractors, volunteers, visitors, Lethbridge College Faculty Association employees and Lethbridge College Students' Association employees.

This policy excludes the cultural and ceremonial use of First Nations, Metis and Inuit (FNMI) traditional medicines in a designated ceremonial site.

Policy Statements

1. Lethbridge College has a responsibility to provide all those within the scope of this policy with a safe and healthy environment.
2. Smoking and / or the use of any tobacco products (including chewing tobacco, and medicinal marijuana) is prohibited in all owned or leased Lethbridge College buildings and vehicles.
3. The use of electronic cigarettes is prohibited wherever smoking is prohibited and is subject to the same restrictions as tobacco and tobacco products.
4. Smoking is allowed only at designated areas as identified in Appendix A and anyone smoking must adhere to the City of Lethbridge Smoking Bylaw.
5. Lethbridge College will not sell or allow tobacco products or e-cigarettes to be sold on its property (owned or leased).
6. Any individual found to be in breach of the smoking policy may be subject to disciplinary action in line with the relevant disciplinary procedure.

Definitions

Employee – is a person on the payroll of Lethbridge College.

Student – is a person registered in a course at Lethbridge College at any location in any delivery model.

Contractor – person, partnership or group of persons who, through a contract, agreement or ownership, directs the activities of one or more employees involved in work at a work site on Lethbridge College property.

Volunteer and Visitor – person who performs an unpaid service for the college or accesses Lethbridge College facilities who are not employees.

Smoke or Smoking means inhaling, exhaling, burning, carrying or having possession of a burning or lighted cigarette (including e-cigarette), cigar or pipe, or other lighted smoking equipment, burning tobacco or any other substance that is lighted, vapourized or heated.

A: Policy Supports

[Smoking Procedures \(Appendix A\)](#)

B: Legislated References

[Province of Alberta Tobacco Reduction Act](#)

[City of Lethbridge Smoking Bylaw](#)

C: Other References

D: Related Policies

Occupational Health and Safety

Board of Governors

EL – General Constraint

EL 1 – Treatment of Students

EL 2 – Treatment of Staff

Please direct any questions regarding this document to the Policy Administrator or
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